



MINUTES

Business Services Committee

John Benbow, Jr., Chairperson

Christopher Inda, Member

Julie Timm, Member

John A. Krings, President

August 5, 2024

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Christopher Inda, Julie Timm, John Benbow, Jr. and John Krings

ADMINISTRATORS PRESENT: Ron Rasmussen

I. The meeting was called to order at 6:21 p.m. by John Benbow, Jr.

II. Public Comment - None

III. Actionable Items

A. Board Policy Review

BS-1 Motion was made by Julie Timm, seconded by Christopher Inda, to approve Board Policies 610 - Fiscal Management Goals, 620 - Annual Operating Budget, 620 Rule - Budget Planning Procedures, 621 - Budget Implementation, and 621.1 - Budget Modifications for first reading. Motion carried unanimously.

B. THINK Temperature Control Upgrades

BS-2 Motion was made by Christopher Inda, seconded by Julie Timm, to approve the temperature control upgrades at Think Academy at a cost of \$46,700.00 for the 2024-25 school year, to be funded with the District's buildings and grounds budget. Motion carried unanimously.

C. Grove Temperature Control Upgrades

BS-3 Motion was made by Julie Timm, seconded by Christopher Inda, to approve the temperature control upgrades at Grove Elementary at a cost of \$41,560.00 for the 2024-25 school year, to be funded with the District's buildings and grounds budget. Motion carried unanimously.

IV. Updates and Reports

A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- 7 Mindsets - \$39,000.00 - ESSER - Student Life Skills

- Altmann - \$18,000.00 - Fund 49 - WRAMS Playground Project
- Altmann - \$43,310.00 - Fund 49 - Pitsch Playground Project
- Altmann - \$100,822.50 - Fund 49 - Mead Playground Project
- Bluum - \$55,120.00 - Technology Budget - Classroom Projectors
- Boys & Girls Club - \$44,218.48 - ESSER – Jumpstart
- Community Insurance - \$52,100.00 - Insurance Budget - Liability & Auto Policies
- Community Insurance - \$141,743.00 - Insurance Budget - Property Insurance
- Frontline - \$38,157.47 - Business Office Budget - Time & Attendance Software
- Gaggle - \$22,280.00 - Tech Budget - Student Safety Management
- Great Minds - \$13,167.00 - Curriculum & Acquisition - Math Software
- Heartland - \$19,042.26 - Tech Budget - Software, License & Other Fees
- Heartland - \$36,187.25 - Tech Budget - Verkada 5-Year Workplace K-12 License
- Houghton Mifflin - \$15,515.00 - Curriculum & Acquisition - Reading Software
- Instructure - \$34,140.00 - Curriculum & Tech Budgets - Cloud Subscription
- Johnson Controls - \$11,256.57 - B&G Budget - Service Agreement
- Macco's - \$18,952.00 - B&G Budget - Carpet Think
- Math Learning - \$16,368.45 - Curriculum & Acquisition - Student Math Books
- Midland - \$22,507.50 - B&G Budget - Custodial Supplies
- Neuman Pools - \$10,323.05 - B&G and Community Service - Pool Service
- Noredink - \$55,468.00 - Curriculum & Acquisition - Writing Software
- Power House - \$40,471.20 - B&G Budget – Automowers
- Seesaw - \$13,375.00 - Technology Budget - Elementary Learning Software 24-25
- Seesaw - \$13,375.00 - Technology Budget - Elementary Learning Software 25-26
- Skyward - \$23,592.00 - Business Office - Financial Software
- Skyward - \$23,592.00 - Business, Tech, Food Service - Student Software
- Specialty Closures - \$12,880.00 - B&G Budget - Basketball Backstops Grant
- Systems Tech - \$29,879.00 - Tech Budget - Replacement Cameras – WRAMS
- Tweet Garot - \$15,000.00 - B&G Budget - Roof Access & Tread Staircase Howe
- WASB - \$11,205.00 - School Board Budget – Membership
- Wheelers - \$39,370.00 - B&G Budget - Service Van
- Wisconsin Mechanical - \$12,745.00 - B&G Budget - LHS Kitchen Pipe
- Wisconsin Mechanical - \$14,993.00 - B&G Budget - Howe Water Piping Replacement
- Zaner Bloser - \$24,739.94 – Curriculum & Acquisition – Handwriting Books
- Zaner Bloser - \$44,257.58 - Curriculum & Acquisition - Handwriting Books

B. Wisconsin Retirement System Rate Increase - Update

Wisconsin Retirement System rates will increase by 0.1% as of January 1st, 2025. This increase will be split between the employer and the employee. The total annual cost increase for the District will be around \$20,000.00.

C. Paper Bid - Update

Steen Macek Paper Sales was awarded the bid for 840 paper cases totaling \$26,378.35. This cost was paid from the district supply account.

D. Moody's Credit Rating – Update

We have received Moody's most recent credit rating for the school district. The rating is Aa3, which is high quality and very low credit risk. Moody's credit rating helps lenders assess the district's credit capacity. The higher the rating, the more likely the district will receive favorable interest rates.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 Board Policy Review
- BS-2 THINK Temperature Control Upgrades
- BS-3 Grove Temperature Control Upgrades

VI. Future Agenda Items

John Benbow, Jr. adjourned the meeting at 6:32 p.m.